

Charlton Fire District Meeting Minutes

June 6, 2017

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on June 6, 2017 at 7:08 p.m.

PRESENT: Jeff Voigt (Chairman), Steve Eichfeld, Kevin Loukes, Bob LeGere, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: Dave Peters

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 4-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Steve Eichfeld. Approved 4-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$270,219.74
Payroll Account: \$20,960.65
Apparatus Capital Reserve: \$55,019.84
Equipment Capital Reserve: \$125,171.68
Emergency Capital Reserve: \$25,047.41
Capital Improvement Reserve: \$207,933.84
Total ending on June 1, 2017: \$704,353.16

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Steve Eichfeld.
Approved 4-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 15 calls for the month:
 - 6-EMS
 - 1-Fire Alarm
 - 2-MVA
 - 3-Electrical Emergency
 - 3-Structure Fire

- b. Car 18 mileage as of 6/6 is 30,191 and car 18-0 mileage as of 6/6 is 54,910.
- c. U 18-3 has been starting hard. Making arrangements with Gil's to look at it.
- d. Car 18 needs inspection and oil change in June.
- e. Pressure washer seized up. Possible solutions will be investigated.
- f. Cleaning supplies were picked up at NAPA.
- g. EMS supplies are being ordered.
- h. Dean DeCapria presented purchase requests. (Motions under new business)

6. Committee Reports

- a. **Facilities Management (Dave Peters)**
Nothing to report at this time.
- b. **Apparatus and Equipment (Bob LeGere)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Kevin Loukes)**
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Steve Eichfeld)**
There is nothing to report at this time.

7. Unfinished Business

8. New Business

- a. The parking lot and catch basin are in need of repair. Bid request notification will be placed in Gazette.
- b. The first budget meeting will be held on 7/25/17 at 7 pm at CFD. Additional meetings will be established if needed.
- c. The need for air conditioning in the meeting room of CFD was discussed. Quotes have been requested and will be presented at the next meeting.
- d. Ant issue was discussed. Pesticide control company will be contacted.
- e. Discussions regarding a new firehouse have begun. Commissioners will be contacting C.T. Mail for specific information on the site work that was done and where CFD needs to go from there.

Motion to approve Secretary to place bid request notification in Gazette for parking lot and catch basin repair made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

Motion to approve the budget meeting date and Secretary to place notification in Gazette made by Jeff Voigt and seconded by Steve Eichfeld. Approved 4-0.

Motion to approve Dave Buthfer's \$100.00 physical fitness reimbursement made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve the Dave Buthfer's invoice for installing for back entrance door for \$2100.00 made by Jeff Voigt and seconded by Steve Eichfeld. Approved 4-0.

10. Privilege of the Floor

Nothing to report

11. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 8:25 p.m.
Approved 4-0.

11:39 AM

CHARLTON FIRE DISTRICT #1

Profit & Loss

06/06/17

May 2017

Cash Basis

	May 17	Apr 17	\$ Change
Income			
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	2.43	2.68	-0.25
INTEREST & EARNINGS OTHER ACCTS	17.54	16.99	0.55
INTEREST & EARNINGS OPERATING	31.38	31.55	-0.17
Total A2401 INTEREST & EARNINGS	51.35	51.22	0.13
Total Income	51.35	51.22	0.13
Gross Profit	51.35	51.22	0.13
Expense			
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
MISCELLANEOUS EQUIPMENT	0.00	699.99	-699.99
Total EQUIPMENT	0.00	699.99	-699.99
Total A34102 FIRE, EQUIP & CAP OUTLAY	0.00	699.99	-699.99
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	66.70	0.00	66.70
FICA EMPLOYER	285.20	0.00	285.20
Total A90308 SOCIAL SECURITY	351.90	0.00	351.90
A34101 FIRE PER SVC			
PERSONAL SERVICES			
NYS INCOME TAX	0.00	116.40	-116.40
MEDICARE EMPLOYEE	66.70	0.00	66.70
FICA EMPLOYEE	285.20	0.00	285.20
FEDERAL INCOME TAX	376.00	0.00	376.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,625.15	2,013.65	611.50
Total A34101 FIRE PER SVC	2,625.15	2,013.65	611.50
A34104 FIRE PROTECTION			
FIREFIGHTER TRAINING	0.00	55.86	-55.86
PAGER REPAIR BATTERIES	0.00	248.66	-248.66
MISCELLANEOUS	0.00	32.28	-32.28
INTERIOR FIREFIGHTING FIT TRAIN	0.00	181.00	-181.00
INSPECTION OF DEPARTMENT	0.00	6,683.00	-6,683.00
PRINTING & SUPPLIES	0.00	119.98	-119.98
PUBLIC NOTICES	10.83	0.00	10.83
BANK FEES	29.50	29.50	0.00
WEBSITE ADMINISTRATION	40.00	0.00	40.00
WASTE DISPOSAL	68.52	68.52	0.00
PHYSICAL FITNESS	100.00	0.00	100.00
COMMISSIONER TRAINING	125.00	0.00	125.00
FUEL - TRUCKS	150.30	167.49	-17.19
TELEPHONE & CABLE	247.94	407.63	-159.69
ELECTRIC & GAS	276.60	338.39	-61.79
INSURANCE	281.00	0.00	281.00
EMS SUPPLIES	502.28	0.00	502.28
FUEL - BUILDING	1,048.41	0.00	1,048.41
BUILDING & GROUNDS MAINTENANCE	3,684.50	140.00	3,544.50
APPARATUS MAINT/REPAIR	4,741.34	19.53	4,721.81
Total A34104 FIRE PROTECTION	11,306.22	8,491.84	2,814.38
Total Expense	14,283.27	11,205.48	3,077.79
Net Income	-14,231.92	-11,154.26	-3,077.66

Account Summary

CHARLTON FIRE DISTRICT #1

Deposit Summary

[collapse all...](#)

<u>Account Name</u>	<u>Account No.</u>	<u>Ledger Balance</u>	<u>Avail. Balance</u>
<u>R8021 0712 OPERATING</u>	xxxxxxxx0712	\$270,219.74	\$270,219.74
<u>R8021 0720 PAYROLL</u>	xxxxxxxx0720	\$20,960.65	\$19,063.40
<u>R8021 2286 APPARATUS</u>	xxxxxxxx2286	\$55,019.84	\$55,019.84
<u>R8021 2294 EQUIPMENT</u>	xxxxxxxx2294	\$125,171.68	\$125,171.68
<u>R8021 2302 EMERGENCY</u>	xxxxxxxx2302	\$25,047.41	\$25,047.41
<u>R8021 2310 CAPITAL IMPROVEMENTS</u>	xxxxxxxx2310	\$207,933.84	\$207,933.84
Totals:		\$704,353.16	\$702,455.91

statement delivery preferences.

11:23 AM

**CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON**

Cash Basis

	<u>May 17</u>	<u>May 16</u>
R8021 0712 OPERATING	270,219.74	262,917.44
R8021 0720 PAYROLL	20,960.65	20,795.48
R8021 2286 APPARATUS	55,019.84	5,001.87
R8021 2294 EQUIPMENT	125,171.68	101,113.77
R8021 2302 EMERGENCY	25,047.41	25,034.91
R8021 2310 CAPITAL IMPROVEME...	207,933.84	152,490.57
TOTAL	<u>704,353.16</u>	<u>567,354.04</u>



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
May 31, 2017
page 1 of 3

0712

9 X 81 00009 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
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KeyBank Business Interest Checking
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

0712

Beginning balance 4-30-17	\$281,486.58
1 Addition	+0.01
19 Subtractions	-11,276.73
Interest paid	+31.38
Net fees and charges	-21.50
Ending balance 5-31-17	\$270,219.74

Additions

Deposits	Date	Serial #	Source	
	5-12		Direct Deposit, Dept Fin Svcs 2% Fire TX	\$0.01
			Total additions	\$0.01

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7597	5-9	\$64.50	7600	5-12	2,040.00	7603	5-15	100.00
7598	5-9	10.83	7601	5-5	281.00	7604	5-31	1,400.00
7599	5-8	4,741.34	7602	5-8	502.28	7605	5-15	125.00
						Paper Checks Paid		\$9,264.95

Withdrawals	Date	Serial #	Location	
	5-2		Bill Pay:Verizon 518399 Rbg9lnsj	\$60.89
	5-2		Bill Pay:County Waste & Rec 6910-1 Kbs9Znsj	68.52
	5-2		Bill Pay:Time Warner Cable 106007 Sbg9Hnsj	87.05
	5-2		Bill Pay:Dean DE Capria N/A Vb29Jnsj	100.00
	5-2		Bill Pay:Town of Charlton N/A 8B49Ynsj	150.30

10712 - 03290

Business Banking Statement
May 31, 2017
page 2 of 3

0712

Subtractions

(con't)

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	5-2		Bill Pay:Da Kenyon Enterpri Cfd #1 Kbd98Nsj	180.00
	5-2		Bill Pay:National Grid 51564- 2Be96Nsj	276.60
	5-2		Bill Pay:Ferrellgas 511576 Wbd9Znsj	1,048.41
	5-3		Bill Pay:Atypica Cvfd-1 7Bs96N2Z	40.00
	5-12		Dept Fin Svcs 2% Fire TX04204	0.01
Total subtractions				\$11,276.73

Interest earned

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	31
Interest paid 5-31-17	\$31.38
Interest earned this statement period	\$31.38
Interest paid year-to-date	\$149.02

Fees and charges

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
5-8-17	Apr Kbo Manage Access (Monthly)	1	10.00	-\$10.00
5-31-17	Imaged Items With Statement Charge	1	3.50	-3.50
5-31-17	Duplicate Statement Service Charge	1	5.00	-5.00
5-31-17	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$21.50

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

*KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- i Tell us your name and Account number;
 i Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
 i Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101- 5885.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- Y We cannot try to collect the amount in question, or report you as delinquent on that amount.
- Y The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- Y While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- Y We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively advances) from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the Average Daily Balance of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- a** Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- ii Checks or other deductions shown on our statement that you have not already entered.
- iii The iService chargesî, if any, shown on your statement.

Enter into your check register and ADD:

- ü Deposits or other credits shown on your statement that you have not already entered.
- ü The interest earned shown on your statement, if any.

[illegible]

11:18 AM

06/06/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0712 OPERATING, Period Ending 05/31/2017

	<u>May 31, 17</u>
Beginning Balance	281,486.58
Cleared Transactions	
Checks and Payments - 23 items	-11,298.23
Deposits and Credits - 2 items	31.39
Total Cleared Transactions	<u>-11,266.84</u>
Cleared Balance	<u><u>270,219.74</u></u>
Register Balance as of 05/31/2017	270,219.74
Ending Balance	270,219.74

11:18 AM

06/06/17

CHARLTON FIRE DISTRICT #1

Reconciliation Detail

R8021 0712 OPERATING, Period Ending 05/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						281,486.58
Cleared Transactions						
Checks and Payments - 23 items						
Check	05/02/2017	7599	VANDER MOLEN FI...	X	-4,741.34	-4,741.34
Check	05/02/2017	7600	MOD SPACE	X	-2,040.00	-6,781.34
Check	05/02/2017	7604	JAMES CRAWFORD	X	-1,400.00	-8,181.34
Check	05/02/2017		FERRELLGAS	X	-1,048.41	-9,229.75
Check	05/02/2017	7602	MOORE MEDICAL	X	-502.28	-9,732.03
Check	05/02/2017	7601	ADIRONDACK TRU...	X	-281.00	-10,013.03
Check	05/02/2017		NATIONAL GRID	X	-276.60	-10,289.63
Check	05/02/2017		D.A. KENYON ENT...	X	-180.00	-10,469.63
Check	05/02/2017		TOWN OF CHARLT...	X	-150.30	-10,619.93
Check	05/02/2017	7605	FASNY FCU CARD...	X	-125.00	-10,744.93
Check	05/02/2017	7603	BOB LEGERE	X	-100.00	-10,844.93
Check	05/02/2017		DEAN DECAPRIA	X	-100.00	-10,944.93
Check	05/02/2017		TIME WARNER CA...	X	-87.05	-11,031.98
Check	05/02/2017		COUNTY WASTE	X	-68.52	-11,100.50
Check	05/02/2017	7597	SCOTIA LINEN	X	-64.50	-11,165.00
Check	05/02/2017		VERIZON	X	-60.89	-11,225.89
Check	05/02/2017	7598	THE GAZETTE	X	-10.83	-11,236.72
Check	05/03/2017		ATYPICA	X	-40.00	-11,276.72
Check	05/08/2017		KEYBANK	X	-10.00	-11,286.72
Check	05/12/2017		DEPT FIN SVCS 2...	X	-0.01	-11,286.73
Check	05/31/2017		DUPLICATE STMT ...	X	-5.00	-11,291.73
Check	05/31/2017		IMAGED ITEMS WI...	X	-3.50	-11,295.23
Check	05/31/2017		PAPER STATEMEN...	X	-3.00	-11,298.23
Total Checks and Payments					-11,298.23	-11,298.23
Deposits and Credits - 2 items						
Deposit	05/12/2017		DEPT FIN SVCS 2...	X	0.01	0.01
Deposit	05/31/2017		INTEREST PAYME...	X	31.38	31.39
Total Deposits and Credits					31.39	31.39
Total Cleared Transactions					-11,266.84	-11,266.84
Cleared Balance					-11,266.84	270,219.74
Register Balance as of 05/31/2017					-11,266.84	270,219.74
Ending Balance					-11,266.84	270,219.74



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
May 31, 2017
page 1 of 3

0720

X 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
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KeyBank Business Interest Checking
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

.0720

Beginning balance 4-30-17	\$23,943.27
4 Subtractions	-2,977.05
Interest paid	+2.43
Net fees and charges	-8.00
Ending balance 5-31-17	\$20,960.65

Subtractions

Withdrawals Date	Serial #	Location	
5-1		Bill Pay:First New York Fcu 108600 Ubk9Lnpa	\$588.65
5-1		Bill Pay:Sunmark Federal Cr 124890 Obk9Lnpa	1,308.60
5-3		Direct Withdrawal, Irs Usatxpymt	539.90
5-11		Direct Withdrawal, Irs Usatxpymt	539.90
Total subtractions			\$2,977.05

Interest earned

Annual percentage yield (APY) earned	0.13%
Number of days this statement period	31
Interest paid 5-31-17	\$2.43
Interest earned this statement period	\$2.42
Interest paid year-to-date	\$10.48

Fees and charges

Date		Quantity	Unit Charge	
5-31-17	Duplicate Statement Service Charge	1	5.00	-\$5.00

.0720 - 03290

Business Banking Statement
May 31, 2017
page 2 of 3

.0720

**Fees and
charges**
(con't)

Date		Quantity	Unit Charge	
5-31-17	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$8.00

.0720 - 03290

CUSTOMER ACCOUNT DISCLOSURES

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*KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- i Tell us your name and Account number;
- i Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- i Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADVCR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

- Account Information : Your name and account number.
- Dollar Amount : The dollar amount of the suspected error.
- Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- e We investigate whether or not the sum has been an error, and may sign a statement that we cannot try to collect the amount in question, or report you as delinquent on that amount.
 i The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 i While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 i We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the Average Daily Balance of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- â Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- ü Checks or other deductions shown on our statement that you have not already entered.
- ü The iService charges¹, if any, shown on your statement.

Enter into your check register and ADD:

- ü Deposits or other credits shown on your statement that you have not already entered.
- ü The interest earned shown on your statement, if any.

[illegible]

11:19 AM

06/06/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0720 PAYROLL, Period Ending 05/31/2017

	<u>May 31, 17</u>
Beginning Balance	23,943.27
Cleared Transactions	
Checks and Payments - 6 items	-2,985.05
Deposits and Credits - 1 item	2.43
Total Cleared Transactions	<u>-2,982.62</u>
Cleared Balance	<u>20,960.65</u>
Register Balance as of 05/31/2017	20,960.65
Ending Balance	20,960.65

11:19 AM

06/06/17

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0720 PAYROLL, Period Ending 05/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						23,943.27
Cleared Transactions						
Checks and Payments - 6 items						
Check	05/01/2017		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	05/01/2017		Sharon B Cronin	X	-588.65	-1,897.25
Check	05/03/2017		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	05/11/2017		DIRECT WITHDRA...	X	-539.90	-2,977.05
Check	05/31/2017		DUPLICATE STMT ...	X	-5.00	-2,982.05
Check	05/31/2017		PAPER STATEMEN...	X	-3.00	-2,985.05
Total Checks and Payments					-2,985.05	-2,985.05
Deposits and Credits - 1 item						
Deposit	05/31/2017		INTEREST PAYME...	X	2.43	2.43
Total Deposits and Credits					2.43	2.43
Total Cleared Transactions					-2,982.62	-2,982.62
Cleared Balance					-2,982.62	20,960.65
Register Balance as of 05/31/2017					-2,982.62	20,960.65
Ending Balance					-2,982.62	20,960.65



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
May 31, 2017
page 1 of 2

2286

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

2286

Beginning balance 4-30-17	\$55,017.50
Interest paid	+2.34
Ending balance 5-31-17	\$55,019.84

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 5-31-17	\$2.34
Interest earned this statement period	\$2.33
Interest paid year-to-date	\$11.38

11:20 AM

06/06/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2286 APPARATUS, Period Ending 05/31/2017

	<u>May 31, 17</u>
Beginning Balance	55,017.50
Cleared Transactions	
Deposits and Credits - 1 item	<u>2.34</u>
Total Cleared Transactions	<u>2.34</u>
Cleared Balance	<u><u>55,019.84</u></u>
Register Balance as of 05/31/2017	55,019.84
Ending Balance	55,019.84



KeyBank
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Cleveland, OH 44101-5885

Business Banking Statement
May 31, 2017
page 1 of 2

2294

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

2294

Beginning balance 4-30-17	\$125,166.37
Interest paid	+5.31
Ending balance 5-31-17	\$125,171.68

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 5-31-17	\$5.31
Interest earned this statement period	\$5.31
Interest paid year-to-date	\$25.89

J2294 - 03290

11:21 AM

06/06/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2294 EQUIPMENT, Period Ending 06/01/2017

	<u>Jun 1, 17</u>
Beginning Balance	125,166.37
Cleared Transactions	
Deposits and Credits - 1 item	<u>5.31</u>
Total Cleared Transactions	<u>5.31</u>
Cleared Balance	<u>125,171.68</u>
Register Balance as of 06/01/2017	125,171.68
Ending Balance	125,171.68



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Business Banking Statement
May 31, 2017
page 1 of 2

2302

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svg:
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

2302

Beginning balance 4-30-17	\$25,046.35
Interest paid	+1.06
Ending balance 5-31-17	\$25,047.41

Interest
earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 5-31-17	\$1.06
Interest earned this statement period	\$1.06
Interest paid year-to-date	\$5.18

11:21 AM

06/06/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2302 EMERGENCY, Period Ending 05/31/2017

	<u>May 31, 17</u>
Beginning Balance	25,046.35
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.06</u>
Total Cleared Transactions	<u>1.06</u>
Cleared Balance	<u><u>25,047.41</u></u>
Register Balance as of 05/31/2017	25,047.41
Ending Balance	25,047.41



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Business Banking Statement
May 31, 2017
page 1 of 2

2310

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

12310

Beginning balance 4-30-17	\$207,925.01
Interest paid	+8.83
Ending balance 5-31-17	\$207,933.84

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 5-31-17	\$8.83
Interest earned this statement period	\$8.82
Interest paid year-to-date	\$43.01

11:22 AM

06/06/17

CHARLTON FIRE DISTRICT #1

Reconciliation Summary

R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 05/31/2017

	May 31, 17
Beginning Balance	207,925.01
Cleared Transactions	
Deposits and Credits - 1 item	8.83
Total Cleared Transactions	8.83
Cleared Balance	207,933.84
Register Balance as of 05/31/2017	207,933.84
Ending Balance	207,933.84

11:41 AM
06/06/17
Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through May 2017

	Jan - May 17	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	297,546.03	297,546.00	0.03	100.0%
Total A1001 REAL PROPERTY TAXES	297,546.03	297,546.00	0.03	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	10.48	20.00	-9.52	52.4%
INTEREST & EARNINGS OPERATING	149.02	230.00	-80.98	64.8%
INTEREST & EARNINGS OTHER ACCTS	85.46	250.00	-164.54	34.2%
Total A2401 INTEREST & EARNINGS	244.96	500.00	-255.04	49.0%
A5031 INTERFUND TRANSFERS				
INTERFUND TRANSFERS	0.00			
Total A5031 INTERFUND TRANSFERS	0.00			
Total Income	297,790.99	298,046.00	-255.01	99.9%
Gross Profit	297,790.99	298,046.00	-255.01	99.9%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	940.00			
FICA EMPLOYEE	713.00			
MEDICARE EMPLOYEE	166.75			
NYS INCOME TAX	116.40			
SECRETARY WAGES	2,943.25	8,400.00	-5,456.75	35.0%
TREASURER WAGES	6,543.00	19,200.00	-12,657.00	34.1%
Total PERSONAL SERVICES	11,422.40	27,600.00	-16,177.60	41.4%
Total A34101 FIRE PER SVC	11,422.40	27,600.00	-16,177.60	41.4%
A34102 FIRE, EQUIP & CAP OUTLAY				
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	11,660.00	3,000.00	8,660.00	388.7%
HOSE REPLACEMENT	0.00	1,000.00	-1,000.00	0.0%
MISCELLANEOUS EQUIPMENT	699.99			
PERSONAL PROTECTIVE EQUIP	5,455.71	10,000.00	-4,544.29	54.6%
Total EQUIPMENT	17,815.70	17,000.00	815.70	104.8%
Total A34102 FIRE, EQUIP & CAP OUTLAY	17,815.70	17,000.00	815.70	104.8%

11:41 AM

06/06/17

Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
 January through May 2017

	Jan - May 17	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION				
ANNUAL AUDIT	3,500.00	4,000.00	-500.00	87.5%
APPARATUS MAINT/REPAIR	18,517.60	15,000.00	3,517.60	123.5%
ASSOCIATION DUES	100.00	300.00	-200.00	33.3%
BANK FEES	177.50	300.00	-122.50	59.2%
BUILDING & GROUNDS MAINTENANCE	4,377.50	4,800.00	-422.50	91.2%
BUILDING & GROUNDS REPAIRS	0.00	4,300.00	-4,300.00	0.0%
COMMISSIONER TRAINING	125.00	500.00	-375.00	25.0%
DATA ENTRY-INCIDENT REPORTING	1,668.00	1,800.00	-132.00	92.7%
ELECTRIC & GAS	1,738.89	6,000.00	-4,261.11	29.0%
EMS SUPPLIES	1,473.18	3,000.00	-1,526.82	49.1%
EMS TRAINING	0.00	1,000.00	-1,000.00	0.0%
EQUIPMENT MAINT/REPAIR	0.00	1,000.00	-1,000.00	0.0%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	417.86	2,000.00	-1,582.14	20.9%
FIREMATIC & REHAB SUPPLIES	0.00	1,200.00	-1,200.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	0.00	500.00	-500.00	0.0%
FUEL - BUILDING	4,561.74	4,000.00	561.74	114.0%
FUEL - TRUCKS	893.68	5,000.00	-4,106.32	17.9%
HOSE/LADDER TESTING	0.00	1,200.00	-1,200.00	0.0%
INSPECTION OF DEPARTMENT	6,683.00	7,000.00	-317.00	95.5%
INSURANCE	19,143.92	20,000.00	-856.08	95.7%
INTERIOR FIREFIGHTING FIT TRAIN	685.00	900.00	-215.00	76.1%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	209.27	500.00	-290.73	41.9%
PAGER REPAIR BATTERIES	248.66	1,000.00	-751.34	24.9%
PHYSICAL FITNESS	400.00	1,000.00	-600.00	40.0%
POSTAGE	311.00	400.00	-89.00	77.8%
PRINTING & SUPPLIES	403.52	1,000.00	-596.48	40.4%
PUBLIC NOTICES	15.99	200.00	-184.01	8.0%
SCBA PACK TESTING	184.00	1,000.00	-816.00	18.4%
TELEPHONE & CABLE	1,697.94	2,500.00	-802.06	67.9%
WASTE DISPOSAL	642.74	800.00	-157.26	80.3%
WATER	456.02	500.00	-43.98	91.2%
WEBSITE ADMINISTRATION	100.00	300.00	-200.00	33.3%
Total A34104 FIRE PROTECTION	68,732.01	106,050.00	-37,317.99	64.8%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	713.00	1,800.00	-1,087.00	39.6%
MEDICARE EMPLOYER	166.75	400.00	-233.25	41.7%
Total A90308 SOCIAL SECURITY	879.75	2,200.00	-1,320.25	40.0%

11:41 AM
06/06/17
Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through May 2017

	Jan - May 17	Budget	\$ Over Budget	% of Budget
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	90,196.00	-90,196.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	5,000.00	-5,000.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	145,196.00	-145,196.00	0.0%
Total Expense	98,849.86	298,046.00	-199,196.14	33.2%
Net Income	198,941.13	0.00	198,941.13	100.0%